



23 March 2023

Dear parents and guardians

ISI inspection January 2023

You will recall that in January Woldingham received an inspection from the Independent Schools Inspectorate (ISI). I am writing now as the report from the inspection has been published on the ISI website and we have published it on our [website](#).

January's visit was a compliance inspection not a full inspection. Compliance inspections normally happen every three years. With compliance inspections, schools either meet or don't meet the requirements of each of the eight standards. While we were compliant in most areas, there were two areas identified by the inspection that fell short of the requirements. They were in connection to the administration of the Single Central Record (SCR), which lists employment checks when a new member of staff starts, where three records had one element missing. The inspectors also found that the school did not have the DBS or risk assessment required for a child of a staff member living on site who had recently turned 16. We rectified both of these areas immediately before the inspectors left. We have also implemented an action plan and I am confident that the changes we have implemented to our procedures and verification will ensure this doesn't happen again. As a result of not being compliant in two of the eight standards, the school did not meet the required standard for leadership and management as an automatic consequence.

We look forward to welcoming back ISI inspectors in the coming months for an unplanned short visit to demonstrate that we meet all of the standards.

I am very sorry that on this occasion the school fell short of the expectations you quite rightly have of Woldingham. It is very frustrating as we set ourselves high standards, which we seek to maintain.

Best wishes

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Head

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